

**MAYNE ISLAND IMPROVEMENT DISTRICT
42nd ANNUAL GENERAL MEETING MINUTES
April 22, 2006**

Minutes of the forty second Annual General Meeting of the Mayne Island Improvement District held at the Fire Hall on Saturday, April 22, 2006 commencing at 1:30 p.m.

PRESENT: Jim Marlon-Lambert, Chairperson; Gary Rowe, Vice-Chair; Peter Waddell, Trustee; Cheryl Smith, Administrator; Moira McCulloch, Recording Secretary; and nine (9) Mayne Island residents.

REGRETS: Paddy Lambert, Trustee; Victor Leginsky, Trustee.

1. MEETING CALLED TO ORDER:

Jim Marlon-Lambert welcomed everyone, introduced the Board of Trustees, and presented the agenda.

2. APPROVAL OF THE MINUTES OF PAST ANNUAL GENERAL MEETING HELD ON APRIL 16, 2005:

It was moved by Gary Rowe and seconded by Peter Waddell that the minutes of the forty first AGM held on Saturday, April 16 2005 be adopted. Carried by a show of hands.

3. ANNUAL REPORT OF THE BOARD OF TRUSTEES:

Jim Marlon-Lambert read the report, a copy of which is attached to these minutes.

Peter Waddell moved that the assembly accept the Trustees' Report as presented, seconded by Gary Rowe. Carried by a show of hands.

4. ANNUAL REPORT OF THE FIRE CHIEF:

Jeff Francis read the Fire Chief's Report, a copy of which is attached to these minutes.

Gary Rowe moved that the Fire Chief's Report be accepted as presented, seconded by Peter Waddell. Carried by a show of hands.

5. ANNUAL REPORT OF THE ADMINISTRATOR:

Copies were provided to the assembly. Cheryl Smith, Administrator, summarized the statements. The Audited Financial Statements for the year ended 31 December 2005 are attached to these minutes.

6. APPROVAL OF THE AUDITED FINANCIAL STATEMENTS:

Gary Rowe moved that the Audited Financial Statements and the Treasurer's Report be adopted as circulated, seconded by Peter Waddell. Carried by a show of hands.

7. ELECTION OF ONE (1) TRUSTEE FOR A THREE (3) YEAR TERM:

Gary Rowe, Chair of the Nominating Committee, stated that there was one vacancy to be filled and explained that Jim Marlon-Lambert was willing to stand for re-election.

A call was made for further nominations from the floor. A second call was made for further nominations from the floor. Then a third call was made for further nominations from the floor. None were received. Nominations were closed.

Jim Marlon-Lambert was elected by acclamation for a three-year term.

8. SELECTION OF AUDITOR FOR 2006:

Cheryl Smith explained that the current Auditors, Barry McLean & Company understood the MIID business and did a very professional job.

MOTION: Peter Waddell moved that Barry, McLean & Company continue as the Auditors, seconded by Jim Marlon-Lambert. Carried by a show of hands.

9. PRESENTATION OF MAJOR ACTIVITIES FOR 2006:

a. Heliport Renovation and Certification:

Jim Marlon-Lambert explained that the land on which the Heliport is situated belongs to the MIID hence the decision of the Board to assume the responsibility for the upgrade to the Heliport. A full report on this subject will be part of the 2007 AGM Trustee's Report.

b. Design and Construction of a New Fire Hall:

Details of this issue were dealt with in the Trustee's Report.

c. Administration of Mayne Island Health Centre Building:

Jim Marlon-Lambert explained that the MIID were approached by the MIHCA for financial assistance. Upon further research, it was learnt that the MIID Letters Patent require that the Board be responsible for the management of the Health Centre building and grounds. Gary Rowe, MIID Vice-Chair and Denis Watts, MIHCA Chair, will form a sub-committee with members from each Board to discuss the policy and procedure for this new relationship.

d. Strategic and Financial Planning:

Jim Marlon-Lambert explained that property developments on Mayne Island over the past few years made it important that the MIID Board develop a sound Strategic and Financial Planning process.

e. FireSmart Planning:

Jeff Francis explained that FireSmart Planning was a necessary process to mitigate wildfire and that he would be using the Mayneliner to inform the community about the program.

f. 2007 Budget Planning:

Jim Marlon-Lambert explained that the MIID budget is approved in mid-October by the Board and was then forwarded to the Provincial Government for approval at the end of the year. He further explained that the Ministry requires written justification for the budget presented. Jim Marlon-Lambert asked members of the public present if they, or anyone they knew, would like to be part of a budget-planning meeting. There was no response from the public present.

g. Other:

No new business or questions were presented.

10. NEW BUSINESS AND DISCUSSION:

There was no new business or discussion.

11. ADJOURNMENT:

Jim Marlon-Lambert moved that the meeting be adjourned. Meeting adjourned at 3:00 p.m.

Jim Marlon-Lambert, Chair

Cheryl L. Smith, Administrator

Copies to: All Trustees Administrator Library Fire Chief File